



# LIBERTY ELEMENTARY SCHOOL

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## Liberty Elementary School 2020-2021 Attendance Policy

Liberty Elementary has a commitment to quality education for all students. Our goals of student success align with Murray City School District's vision and mission, and we become deeply concerned any time your child is absent. That is why we ask that you PLEASE communicate with the school and let us know when your child will not be in attendance, and the reason for their absence.

This year, with COVID-19, we are asking parents to complete a daily symptom check and make sure your child is healthy. Please do not send your child to school if they are experiencing any of the following symptoms:

- Fever greater than 100 degrees
- Persistent cough, shortness of breath, or difficulty breathing
- Chills or muscle aches
- Sore throat
- New loss of taste or smell
- If exposed to someone who has tested positive for COVID-19 in the last two weeks.

Attendance will be taken daily in order to have accurate data. If you keep your child at home, you will always have the option of participating in the hybrid model through Google Classroom. If your child completes the classwork for the day, their attendance will be marked with an "H".

Parents who notify the school that their student is out for COVID related reason will have a "D" entered into their attendance for the day. This does not require a medical note.

Parents who notify the school that their student is out for an Excused reason (other than COVID related) will have an "E" entered into their attendance for the day.

For the 2020-2021 school year, a medical note is not needed for excused absences in excess of seven as stated in PS 401.

We will just need you as a parent to communicate that you plan to use this model with our attendance secretary, Mrs. Roxanne Nelson. Her email address is [rnelson@murrayschools.org](mailto:rnelson@murrayschools.org)

Students will be admitted into the school beginning at 8:20 AM. The first bell rings at 8:30 AM and the tardy bell will ring at 8:35AM. Any student who is not in their seat at this time will be marked tardy and a "T" will show on their attendance report. Doors at each entry way will remain open until 8:40 AM. After 8:40 AM, students must be admitted through the front doors. Please be aware that after 10:00 AM a late arrival is considered a partial day absence and not a tardy. The student's attendance report will show either a "C" (meaning the partial absence is excused) or an "M" if the partial absence is unexcused.

Please see Murray City School District's Return with Care Plan for more detailed information about how COVID-19 exposures will be handled if necessary.

